

City of Belleville
City Council Meeting
Monday, December 12, 2022
Belleville City Council Room

The meeting of the City of Belleville Council was held on Monday, December 12th, 2022 at 7:00 p.m. at the Belleville City Council room.

CALL TO ORDER:

Mayor Adam Robertson, called the meeting to order at 7:00 p.m. Pastor Rick Snodgrass offered the opening prayer and comments. The Pledge of Allegiance was recited.

ATTENDENCE:

Council members present: Pam McGregor, Mike Nondorf, Doane Sells, James Doyle, Mike Palmquist and Nick Cox.

City Staff present: City Manager Adam Anderson, City Clerk Russ Piroutek, City Attorney Aaron Westbrook and Power Plant Operator John McChesney.

Others present: Fred Arnold, Rick Snodgrass, Chris Springer, Arlene Clayton, Scott McGee, Rick Snodgrass and Jason Brinegar.

APPROVAL OF MEETING MINUTES AND DISBURSEMENTS:

Mike Palmquist made a motion to approve the minutes from the November 28th, 2022 regular Council Meeting. James Doyle seconded the motion, which carried unanimously on a voice vote.

Mike Palmquist made a motion to approve the appropriations and disbursements. James Doyle seconded the motion, which carried unanimously on a voice vote.

PUBLIC COMMENT:

Arlene Clayton expressed her opinion of the alley next to her property.

OLD BUSINESS:

Information was presented to the Council regarding the costs to rock the road south of Love's Travel, from where the concrete stops to 12th Street. Based on costs of crushed concrete that was purchased last year, the total cost would be approximately \$10,000. After some discussion, the Council wanted City staff to check the availability of the crushed concrete with the vendor that was used last year, and also check with Alsop Sand, Inc for a quote.

NEW BUSINESS:

James Doyle made a motion to amend the 2022 Budget, increasing expenditures in the Library, Recreation, Gas Operating, Airport and Health Insurance Funds. Mike Palmquist seconded the motion, which carried unanimously on a voice vote.

Mike Palmquist made a motion to approve a claim for \$1,263.00 to Steve Surber for moving an AC unit while the structure at 1330 19th Street was being demolished. Nick Cox seconded the motion, which carried unanimously on a voice vote.

Power Plant Operator John McChesney gave an update on the search for an additional engine. The best option appears to be the choice of 6 engines in Houston, TX. The Council briefly discussed costs, improvements to the Power Plant building and costs of transportation of the engine. It was the consensus of the Council to have John and Steve Payne make arrangements to go to Houston to inspect the engines. They also instructed staff to get estimates on enlarging the building, costs of an overhead crane for the new section of the power plant and estimates on transportation for the engine.

James Doyle made a motion to approve cereal malt beverage license for Food Mart Thriftway, 2311 M Street, Love's Travel Stop, 1356 US Highway 81, Casey's General Store, 1307 28th Street and Family Dollar, 1109 28th Street, for sale in unopened containers, for 2023. Mike Nondorf seconded the motion, which carried unanimously on a voice vote.

James Doyle made a motion to approve a cereal malt beverage license for North Side, LLC, 1317 18th Street, Blair Theater, 1310 19th Street and Tuxie's Ten Pin, 1306 19th Street, for consumption on premises only, for 2023. Mike Palmquist seconded the motion, which carried unanimously on a voice vote.

Mike Palmquist made a motion to approve an animal permit at 1205 N Street for a single pony. Nick Cox seconded the motion, which carried unanimously on a voice vote.

Mike Palmquist made a motion to authorize the Mayor to sign a grant application for rubber mulch for the playground area at the park. The grant is through KDHE and would pay for half of \$18,720 needed for the mulch. The other half would be paid out of the sales tax fund. James Doyle seconded the motion, which carried unanimously on a voice vote.

Updates to the employee handbook were brought to the Council for consideration. The proposed changes included:

- Allowing starting salary to be on a different pay step than just the first or second;
- On-call compensation as approved by the Council at an earlier meeting;
- Full day of holiday for Christmas Eve;
- The discretionary day will be available to all employees, no matter their start date;
- Vacation time can be used by new employees prior to gaining regular status;
- Vacation carry over increased from 80 hours to 120 hours;
- Sick time can be used by new employees prior to gaining regular status;
- More detailed section outlining requirements for CDLs and disciplinary actions;
- Cell phone policy allowance added to the handbook.

Nick Cox made a motion to approve the changes to the City handbook with the revisions presented. Mike Palmquist seconded the motion, which carried unanimously on a voice vote.

CITY ATTORNEY'S REPORT:

Court will be December 19th, 2022 at 4 p.m.

CITY MANAGER'S REPORT:

The City banquet will be January 16, 2023 at 6:30 p.m. at the Astra Bank Meeting Room.

COUNCIL MEMBER/MAYOR COMMENTS:

Pam McGregor thanked the City Staff and Governing Body for all the work that is done.

Mike Nondorf thanked the City staff and wished everyone a Merry Christmas.

Doane commented on the importance of continually updating the Employee Handbook. He also mentioned the Fire Department Banquet and a free movie the Pride Committee is sponsoring on December 16. He also asked about purchasing more pole mount Christmas Decorations.

James Doyle wished everyone Happy Holidays.

Mike Palmquist also thanked the City employees and commended the volunteers at Rocky Pond Christmas lights.

Nick Cox echoed everyone else's comments.

Mayor Robertson wished everyone a Happy Holidays and mentioned that after the holidays it would be time to get back to business.

ADJOURNMENT:

James Doyle made a motion to adjourn the meeting. Mike Palmquist seconded the motion, which carried unanimously on a voice vote. The meeting adjourned at 7:48 p.m.

Russ Piroutek
City Clerk